



**Rhode Island School of Design**  
**2022-2023 Appeal Application**  
 Student Financial Services  
 f: (401) 454-6412 e: sfs@risd.edu

Student Name: \_\_\_\_\_ RISD ID: \_\_\_\_\_

Appeal submitted by: \_\_\_\_\_ Contact email: \_\_\_\_\_

Complete this application and return to Student Financial Services with all required documentation. Please be sure the student's name and RISD ID is printed on all supporting documentation. Please do not submit sensitive documentation via email unless password protected. **The Appeal Application will not be reviewed until all documentation is received.**

Please check	Reason for Appeal	Required Documentation
<input type="checkbox"/>	<p><b>Significant loss of income in 2021 due to termination or change in employment or significant loss of income in 2022 due to COVID-19 related changes to employment</b></p> <ul style="list-style-type: none"> <li>We will be unable to consider appeals based on unemployment or changes to employment until 6 weeks from the date of termination or change</li> </ul>	<ul style="list-style-type: none"> <li>Detailed explanation of change</li> <li>Copy of the last/most recent paystub for both parents in household</li> <li>Termination notice or letter of explanation from employer</li> <li>Severance statement</li> <li>Copy of unemployment benefit eligibility from the Dept. of Labor and recent statement of payments</li> <li>Parents' 2020 <b>and</b> 2021 Federal Income Taxes</li> <li>Parents' 2020 <b>and</b> 2021 W-2s</li> </ul>
<input type="checkbox"/>	<p><b>Unexpected life event</b></p> <ul style="list-style-type: none"> <li>Death of parent or other immediate family member</li> <li>Divorce/Separation</li> </ul>	<p><b>Death of parent or immediate family member</b></p> <ul style="list-style-type: none"> <li>Documentation of medical and/or funeral expenses</li> <li>Documentation of distributions from inheritance, assets, or other benefit sources including life insurance</li> <li>Parents' 2020 <b>and</b> 2021 Federal Income Taxes</li> <li>Parents' 2020 <b>and</b> 2021 W-2s</li> </ul> <p><b>Divorce/Separation</b></p> <ul style="list-style-type: none"> <li>Documentation of divorce/separation</li> <li>Listing of child support and/or alimony to be paid/received</li> <li>Parents' 2020 <b>and</b> 2021 Federal Income Taxes</li> <li>Parents' 2020 <b>and</b> 2021 W-2s</li> </ul>

<input type="checkbox"/>	<p><b>Correction to income or asset information reported on the FAFSA or CSS Profile</b></p>	<ul style="list-style-type: none"> <li>• Detailed description of error and correction</li> <li>• Documentation of corrected amount</li> </ul>
<input type="checkbox"/>	<p><b>Requesting new financial aid evaluation (Current RISD students only)</b></p> <ul style="list-style-type: none"> <li>• You have received RISD Scholarship in the past and your financial circumstances have changed</li> <li>• You are applying for financial aid for the first time</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed description explaining changes in family financial circumstances</li> </ul>
<input type="checkbox"/>	<p><b>Other reason not listed</b>  <i>We are unable to consider appeals based on circumstances that include but are not limited to:</i></p> <ul style="list-style-type: none"> <li>• A parent's unwillingness to contribute</li> <li>• High consumer debt</li> <li>• A sibling's private elementary or secondary school</li> <li>• Expenses that have not yet occurred</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed description of the basis of your appeal including; specific financial needs</li> <li>• Documentation to support your appeal</li> </ul>

**Student/Parent Certification**

We certify that, as of the date this application is signed, the information included is true and accurate to the best of our knowledge and is not falsely represented.

We understand that this appeal will be reviewed by Student Financial Services and that additional information may be requested. We understand that the student may be notified via mail and/or email with the outcome of the appeal decision. We also understand that if there are no appeal funds available at the time of this application and the student has demonstrated financial need, Student Financial Service will retain this appeal to be considered should additional funds become available.

We understand that the submission of an appeal does not release the student from the obligation of paying student's balance by the due date. We understand that there is no guarantee that an appeal will be approved and that it is the student's responsibility to keep their account in good standing, even if no action has been taken on this appeal.

\_\_\_\_\_  
 Student's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Parent's Signature

\_\_\_\_\_  
 Date